

**TOWN OF DAVIE
TOWN COUNCIL AGENDA REPORT**

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman-(954) 797-1016

SUBJECT: Resolution

AFFECTED DISTRICT: N/A

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BID AWARDED BY THE STATE OF FLORIDA AND THE FLORIDA SHERIFF'S ASSOCIATION FOR AUTOMOBILES, TRUCKS AND HEAVY EQUIPMENT.

REPORT IN BRIEF:

The Town needs to replace vehicles within its fleet that have high mileage and corresponding high maintenance costs, add new vehicles for additional employees approved by the FY 2003/2004 budget, and purchase heavy equipment for the Public Works/Capital Projects Departments. The State of Florida and The Florida Sheriff's Association both have conducted a competitive bid for automobiles, trucks and heavy equipment. Pricing on these contracts are beneficial to the Town because the major auto manufacturers have made pricing concessions due of the high volume of purchases made off these contracts. The Procurement Manager will look at each contract for the vehicles we need to buy and choose the contract that is more economically advantageous. Both contracts are too voluminous to attach but are on file in the Purchasing Department. Approval of this resolution will allow staff to replace vehicles as needed provided that the total dollars spent does not exceed the established budget.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

The recommended award has been reviewed by the Procurement Manager and the Vehicle Users Committee who concur with the decision to approve the award made by The State of Florida and The Florida Sheriff's Association.

FISCAL IMPACT:

Has request been budgeted? yes

If yes, expected cost-not to exceed \$1,200,000.00

Account Name: Vehicle Maintenance-Capital Outlay Account

Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

Resolution

Procurement Authorization

Checklist

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, APPROVING THE BIDS AWARDED BY THE STATE OF FLORIDA AND THE FLORIDA SHERIFF'S ASSOCIATION FOR AUTOMOBILES, TRUCKS AND HEAVY EQUIPMENT.

WHEREAS, the Town is in need of replacement vehicles, additional vehicles for newly hired personnel, and heavy equipment; and

WHEREAS, the State of Florida and the Florida Sheriff's Association solicited bids for such automobiles, trucks and heavy equipment; and

WHEREAS, the Town will purchase the needed vehicles and heavy equipment from whichever contract is more economically advantageous; and

WHEREAS, staff requests the latitude to buy vehicles and heavy equipment as needed provided that the total dollars spent on replacement vehicles and heavy equipment does not exceed the established budgets; and

WHEREAS, any vehicles purchased from the Law Enforcement Trust Fund will be in compliance with Florida State Statute 932.704 and will not be a recurring cost; and

WHEREAS, after review, the Town Council wishes to approve the bids awarded by the State of Florida and the Florida Sheriff's Association to the lowest bidder for each geographic section of the State.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council approves the bids awarded by the State of Florida and the Florida Sheriff's Association to the lowest bidder for each geographic section of the State and approves the purchase of required vehicles and heavy equipment in an amount not to exceed the established budget.

SECTION 2. The Town Council hereby authorizes the expenditure from the Vehicle Maintenance-Capital Outlay Account, the Police Department-Law Enforcement Trust Fund and the Capital Improvement Program.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2004

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK
APPROVED THIS _____ DAY OF _____, 2004

PIGGYBACK BID CHECKLIST

- | | | Completed by |
|--|--|---------------------------------|
| 1. Piggyback of bid awarded by | <u>STATE OF FLORIDA</u>
<u>FLORIDA SHERIFFS ASSOC</u> | <u>AD</u> |
| 2. Date of award | <u>OCTOBER 2004</u> | <u>AD</u> |
| 3. Date of expiration | <u>OCTOBER 2005</u> | <u>AD</u> |
| 4. Date of last renewal | <u>N/A</u> | <u>AD</u> |
| 5. Copy of bid award attached | YES <input type="radio"/> NO <input checked="" type="radio"/> | ON FILE IN PURCHASING <u>AD</u> |
| 6. Requested item same as awarded item | <input checked="" type="radio"/> YES <input type="radio"/> NO | <u>AD</u> |
| 7. Approved Procurement Authorization attached | <input checked="" type="radio"/> YES <input type="radio"/> NO | <u>AD</u> |
| 8. Justification | <u>REPLACEMENT OF VEHICLES</u>
<u>BEING TAKEN OUT OF SERVICE</u>
<u>DUE TO EXCESS MILEAGE &</u>
<u>HIGH MAINTENANCE COST.</u> | |
| 9. Benefit to the Town | <u>CONTRACT PRICING IS</u>
<u>ADVANTAGEOUS DUE TO</u>
<u>PRICING CONCESSIONS MADE</u>
<u>BY MAJOR MANUFACTURERS</u> | |
| 10. Contact information sheet attached | YES <input type="radio"/> NO <input checked="" type="radio"/> | <u>AD</u> |

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER. 050-0759-591-6400 **BUDGET ITEM & DESCRIPTION** AUTOMOBILES, TRUCKS
+ HEAVY EQUIPMENT **APPROXIMATE COST** \$1,200,000
METHOD OF PROCUREMENT (check the one that applies)

☐ Open Competitive Bidding
☒ Piggyback on Contract Number STATE OF FLORIDA
FLORIDA SHERIFFS ASSOCIATION
☐ Sole Source
☐ Request For Proposals

SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed [Signature]

Department Head

Have Funds been Reserved N/A

Date 9/7/04 Signed [Signature]

Signed _____

Town Administrator

BIDS SUBMITTED

VENDOR

COST

Signed [Signature]

Procurement Manager

BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor

Cost

LOWEST BIDDER IN EACH GEOGRAPHIC AREA

\$1,200,000